

Sec. 54-61. Composition. [Code 1992, § 1.33(1); Ord. No. 08-02, 3-10-2008; amended 7-13-2009 by Ord. No. 09-14]

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Sec. 54-68. Board powers and duties. [Ord. No. 08-02, 3-10-2008; amended 7-13-2009 by Ord. No. 09-14]

The Board of Park Commissioners shall have the duties and powers set forth below:

- (1) Meeting. The Board of Park Commissioners shall meet at least quarterly. The Board may meet as necessary, or as called by the Chairman or as called by a majority of the Board. The Chairperson is responsible for the preparation of the agenda and shall provide a digital or electronic copy of such agenda to the City Clerk for posting and distribution to other Board members and the public at least 48 hours prior to such meeting. All meetings shall be at City Hall. The Acting Secretary shall submit in a timely fashion a digital copy of the meeting minutes to the City Clerk for posting and distribution. If action by the City Council is desired, such action shall be so noted in the minutes. **[Amended 12-10-2012 by Ord. No. 12-26]**
- (2) Duties. The Board of Park Commissioners shall serve as an advisory board to the Common Council. The Board of Park Commissioners shall advise the Council on all matters pertaining to parks, recreation, and forestry. Areas of responsibility shall include but are not limited to: **[Amended 12-10-2012 by Ord. No. 12-26]**
 - a. Creation of subcommittees to effectively monitor and advise on specific issues regarding parks, recreation, or forestry, including the City Tree Board;
 - b. The management, improvement, and care of public parks, parkways, boulevards, and pleasure drives of the City;
 - c. The development of policies, procedures, rules, and regulations pertaining to the use of public parks, City-sponsored recreation programs, and forestry;
 - d. The development of the annual operating and capital budgets for parks, recreation, and forestry;
 - e. The development of a broad variety of recreational programs and services to meet the needs and demands of the community;
 - f. The development of a master plan for the City's park system;
 - g. Advising the Council on issues of land acquisition, use of park impact fees, and leasing and/or land sales or exchanges affecting the City's park system; and
 - h. Advising the Council on levels of staffing required by the City's park system.
- (3) Tree Board. The Board of Park Commissioners shall ~~create and~~ oversee a Tree Board who shall carry out provisions of Wisconsin Statutes and Chapter 82 of the Municipal Code for the City of Lake Geneva, Wisconsin, and such other duties as required to report to the Board of Park Commissioners. **There shall be seven members on the Tree Board. All members shall be citizens of the City. The Mayor and an Alderman shall be appointed as non-voting members. The citizen members shall each serve three-year terms. The terms of the citizen**

members shall be staggered to have approximately one-third of the members' terms expire each year. Appointment of members to the Tree Board shall be recommended by the Mayor and shall be confirmed by the Common Council.

[Amended 12-10-2012 by Ord. No. 12-26; 8-24-2020 by Ord. No. 20-11]

- (4) Powers. The Board of Park Commissioners shall, in accordance with the state law established in W.S.A., § 27.08, exercise the powers granted it, including:
- a. Govern and maintain all public parks and other natural enjoyment areas in the City; improve those areas; secure the quiet and orderly enjoyment of the areas; and create rules and regulations to facilitate the above purposes.
 - b. Acquire property, money, trusts, rights, and privileges through gift, devise, bequest, or condemnation for the City parks.

Gifts shall only be accepted after the Board of Park Commissioners has recommended the gift to the Common Council and the Common Council has approved acceptance by a resolution.

- c. Buy or lease lands in the name of the areas under the control of the Board of Park Commissioners, in accordance with W.S.A., § 27.08(2)(c).
- d. Change or improve all areas under the Board's control.

Sec. 2-313. Composition. [Ord. No. 08-02, 3-10-2008; amended 8-26-2019 by Ord. No. 19-13]

There shall be seven members on the Plan Commission. The membership shall include the Mayor, ~~the President of the Park Board~~, one Alderman, and ~~four~~ five citizens.